

Resettlement Action Plan for the Construction of a
communal and Recreational Facility at Dennery Village

SECOND DISASTER MANAGEMENT PROJECT

**SAINT LUCIA
SECOND DISASTER MANAGEMENT PROJECT**

**RESETTLEMENT ACTION PLAN FOR CONSTRUCTION OF A COMMUNAL AND
RECREATIONAL FACILITY AT DENNERY VILLAGE**

INTRODUCTION

1. The Second Disaster Management Project aims to reduce the country's vulnerability to adverse natural events through investment in risk management activities. As such, the objectives of the project are to further strengthen (a) infrastructure against the impact of adverse natural events (hurricanes, flooding, etc.) through the implementation of physical mitigation measures; (b) the response capacity in case of adverse natural events through capacity building, equipment purchase and investment in emergency infrastructure; and (c) the institutional capacity of the various ministries and agencies dealing with disaster management through the provision of adequate facilities, critical equipment, technical assistance and training.
2. To assist in achieving the objective in (a) above, the Government of Saint Lucia (GOSL) successfully implemented coastal defense infrastructural works in Dennery Village to provide protection to residents and infrastructure along High Street through the construction of a buried revetment. In addition, the coastal defense works included the construction of three off shore breakwaters which are intended to provide protection to the shoreline through the reduction of wave action. These works resulted in the secondary benefit of reclaiming approximately 15,000 square feet of public land adjacent to the beach. The GOSL now intends to construct a Communal and open Recreational Facility on the reclaimed land. However, two (2) structures have been erected by squatters on part of the space identified.
3. The designs for the Communal and Recreation Facility have been completed and accepted by the residents of Dennery. The execution of the works are scheduled to begin in early August 2011.

DESCRIPTION OF THE SPECIFIC ACTIVITIES UNDER THE PROJECT THAT REQUIRE LAND ACQUISITION

4. The proposed construction of a recreational facility on the reclaimed beach land triggers the Bank's Operational Policy 4.12, regarding involuntary resettlement, as the policy covers direct economic and social impacts that both result from Bank-assisted investment projects, and are caused by the involuntary taking of land resulting in the loss of assets.
5. In order to address these impacts, the Government of Saint Lucia has implemented / is implementing the strategy described in Sections 9, 13 and 25.
6. The concerned properties, referred to in paragraph 2, do not qualify as households. The two structures are being utilized for commercial purposes (small shops). Whereas, in Shop A, the proprietor occasionally sleeps there for security reasons, this is not a residential structure; therefore it cannot qualify as a household.
7. Preliminary assessments of the assets led to the conclusion that the existing structures that the squatters occupy do not meet the minimum construction requirements of the Development Control and Public Health Legislations of Saint Lucia. These are unplanned developments and do not have basic amenities such as a toilet

and are in deplorable conditions. The buildings were constructed using damaged and salvaged materials and the estimated value is Eastern Caribbean four thousand (XCD\$4,000.00) for Shop A and Eastern Caribbean eight thousand dollars (XCD8,000.00) for Shop B.

OBJECTIVES OF THE RESETTLEMENT ACTION PLAN

8. This Resettlement Action (RAP) Plan provides details on the likely impacts resulting from the relocation for the construction of the proposed works and the mitigatory measures that will be implemented to address any potential adverse impacts.
9. The main objectives of the Resettlement Plan are to:
- Provide details on the policies for relocation of squatters, the range of adverse impacts and entitlements
 - Present a strategy for achieving the objectives of the resettlement
 - Provide a framework for implementation of the stated strategies to ensure payment of compensation and delivery of other benefits to project affected persons (PAP)
 - Provide details on the public information, consultation and participation, and grievance redress mechanisms during project activity planning, design and implementation
 - Provide identified sources and estimates of required resources for implementation of the RAP
 - Provide a framework for supervision, monitoring and evaluation of the implementation of the resettlement.

LEGAL FRAMEWORK FOR ACQUISITION OF LAND SAINT LUCIA

10. The Laws of Saint Lucia include a Land Acquisition Act established in 1946. The mentioned Act provides a very detailed account of the procedures enforced by the Government of Saint Lucia in matters pertaining to the acquisition of land for public purposes.

Notification and Due Procedure: Acquisition of Land

- (1) If the Governor General considers that any land should be acquired for a public purpose¹ he or she may cause a declaration to that effect to be made in the manner provided by this section and the declaration shall be conclusive evidence that the land to which it relates is required for a public purpose.
- (2) Every declaration shall be published in 2 ordinary issues of the Gazette and copies thereof shall be posted on one of the building (if any) on the land or exhibited at suitable places in the locality in which the land or exhibited at suitable places in the locality in which the land is situated, and in the declaration shall be specified the following particulars in relation to the land which is to be acquired-
 - (a) the parish or district in which the land is situated;

¹ The Act sets forth the following definition: "For the avoidance of doubt it is hereby declared that the expression "public purpose" in this Act shall include the purpose of fulfilling any obligation of the Government, or of Her Majesty's Government in the United Kingdom, under any treaty or agreement made by the Government or by Her Majesty's Government, as the case may be, with the Government of any other country, territory or place, ad any purpose pertaining or ancillary thereto."

- (b) a description of the land, giving the approximate area and such other particulars as are necessary to identify the land;
 - (c) in cases where a plan has been prepared, the place where, and the time when,
 - (d) the public purpose for which the land is required.
- (3) Upon the second publication of the declaration in the Gazette as aforesaid the land shall vest absolutely in the Crown.
- (4) This section does not prevent the acquisition of lands for public purposes by private treaty.”

Negotiations with Landowners:

Authorized Officer to Treat with Landowner:

- (1) As soon as any declaration has been published in accordance with the provisions of section 3, the authorized officer shall without delay, enter into negotiations (or further negotiations) for the purchase of the land to which the declaration relates upon reasonable terms and conditions, and by voluntary agreement with the owner of the land.
- (2) It is not necessary for the authorized officer to await the publication of the declaration before he or she endeavors to ascertain from the owner the terms and conditions on which he or she is willing to sell his or her land, but no negotiations or agreement is considered to be concluded unless and until the conditions of sale and acquisition have been approved in writing by the Governor General.

Compensation Evaluation:

Rules for Assessment of Compensation: Subject to the provisions of this Act, the following rules shall apply to the assessment and award of compensation by a Board for the compulsory acquisition of land-

- (1) The value of the land shall, subject as hereinafter provided, be taken to be the amount which the land, in its condition at the time of acquisition, if sold in the open market by a willing seller, might have been expected to have realized at a date 12 months prior to the date of the second publication in the Gazette of the declaration under section 3.
- (2) However, this rule shall not affect the assessment of compensation for any damage sustained by the person interested by reason of severance, or by reason of the acquisition injuriously affecting his or her other property or his or her earnings, or for disturbance, or any other matter not directly based on the value of the land.

The Board, in awarding compensation may add thereto interest at the rate of 6% per year calculated from the date upon which the authorized officer entered into possession of the land acquired until the date of the payment of the compensation awarded by the Board.

SAINT LUCIA PROCEDURES FOR RELOCATION OF SQUATTERS

11. The GOSL does not have prescribed legislation/policy for relocation of squatters. However, considering that the land belongs to the Crown (GOSL), the procedures to be employed for relocation of the squatters would be done based on previous and similar situations dealt with by the Commissioner of Crown Lands (the authorized representative). Based on precedence, the Commissioner of Crown Lands of the Ministry of Physical Development, Environment & Housing (MOPD) has done the following:

a) Provided an alternative relocation site with state approved sub-division to the squatters. Where required a relocation allowance of EC\$10,000 maximum is provided to the squatters.

b) In the case of indigent persons, the state provided them with a life time interest in the developed property.

12. The lands on which the Communal and Recreational Facility is to be constructed is land belonging to the Crown. Moreover, these lands have been declared to be a **Special Enforcement Area** in accordance to Section 43 (1) of the Physical Planning Act #29 of 2001. The area was declared a Special Enforcement Area prior to occupancy by the squatters.

13. For Special Enforcement Areas, the Physical Planning Section of the MOPD submits a proposal to the Cabinet of Ministers to have a particular area declared a “Special Enforcement Area”. The proposal for declaration shall contain details on the parcels to be so declared utilizing the Land Registry Maps for the area.

14. As soon as the declaration is published in the Saint Lucia Gazette, the Special Enforcement comes into effect. All developments within the “Special Enforcement Area” must be carried out with the specific guidance of the Development Control Authority (DCA). A plan showing the extent of the boundaries of the Special Enforcement Area is prepared and copies of the plan are posted at conspicuous sites within the subject community (Dennery Village in this instance).

CENSUS OF AFFECTED PEOPLE AND INVENTORY OF AFFECTED PROPERTY

15. The properties affected by the proposed construction are two small shops as described below:

Name of Affected Squatter	Size of Structure	Date of occupation of property	Property Tenure status (owner, renter?)	Type of Property affected (land, house, livelihood- ex: coconut tree)	Area of lot (square meters)	Use of the property (commercial, residential, etc.)	Detail on Structure of the Property, (# of rooms, construction material, etc)
Shop A: David Felix (male) Over 40 yrs	12 x 14 ft 15.61 sm	Post Tropical Storm Dean	Unauthorized occupant (squatter)	Livelihood	12 x 14 ft 15.61 sm	Commercial	#of rooms – 2 Construction Material – damaged and salvaged Timber
Shop B Williams Louis (male) Over 40 yrs	16 x 20 ft 29.73 sm	Post Tropical Storm Dean	Unauthorized occupant (squatter)	Livelihood	16 x 20 ft 29.73 sm	Commercial	#of rooms – 1 Construction Material - damaged and salvaged Timber

COMPENSATIONS

16. To relocate the squatters, the GOSL through the MOPD will acquire a parcel of land along the High Street which is within immediate vicinity to the existing structures of the squatters (approximately 100 meters away from their previous location). This close proximity would allow the squatters to continue their current business activities that of operating their shops.

17. The MOPD has designed and is in the process of constructing a facility for relocation of the squatters that meets DCA and Public Health approvals. The designs of the new structures have been done by Architectural Section of the MOPD. The size of the proposed structure for the squatters is 7.30m x 6.10m. This structure has two units (one room in each unit), with each unit to be assigned to each squatter. The construction material to be used is treated timber. The two new units have an estimated value of Eastern Caribbean one hundred and five thousand seven hundred and fifty dollars (XCD105,750.00) and will have pipe born water and toilet facilities. The toilet facilities are estimated to cost one hundred and sixty-four thousand one hundred and seventy-five dollars (XCD164, 175.00) and will be accessible by the entire re-development area being undertaken by the Ministry of Physical Development.

18. Each of the two squatters will be provided with a unit to continue their current business activities. The squatters will be allowed to lease the facility at a sundry rate of Eastern Caribbean forty one dollars and sixty seven dollars (XCD41.67) per month [annual lease amount Eastern Caribbean five hundred dollars (XCD500.00)]. The squatters have agreed to the proposal presented by the MOPD. The established rate lease of vacant site plots is Eastern Caribbean two thousand five hundred dollars (XCD2,500.00) per annum. The new commercial development on which the squatters will be relocated includes all the necessary amenities required for obtaining a license for commercial purposes including food vending. The term of the lease is for ten years in the first instance, with an option to renew for a further ten years at a rate to be negotiated at that time. Please note that the occupants are currently in breach of the Special Enforcement Area Legislation and thus have no landholding rights at their current location. Further, the squatters are in breach of the legislation relating to public health with regards to food vending as their current site has no portable water nor any waste disposal and rest room facilities.

19. The GOSL has a policy of making available to squatters a maximum relocation allowance of XCD10,000.00 to be paid per squatter where necessary in order to cover the costs associated with moving to the new site. In this instance the new site is approximately 100 meters away. This relocation package is determined with the assistance of qualified property assessment experts and Architects within the MOPD, and is based on precedence. Based on the assessment undertaken, a relocation allowance of Eastern Caribbean five hundred dollars (XCD500.00) per squatter will be paid by the MOPD before the squatters move into the new facility. This allowance will cover the cost of transporting all inventory, furniture and equipment to the new site which is only 100 meters away.

PROPOSED RELOCATION SITE AND DESIGN OF NEW STRUCTURE

20. The proposed relocation site for redevelopment of the Dennerly Waterfront currently contains three (3) vacant structures in poor repair. This site is ideal for vending and is only 100 meters away from the old site; therefore the squatters will still be close to their patrons. The following are the block and parcel numbers and the current owners for the proposed redevelopment. The two squatters will be relocated on one of the vacant lots (Block and Parcel 2037C 101) identified below. The affected landowner, Mr. Gregory Mongroo, was compensated on June 10, 2011.

Block and Parcel	Ownership	Uses of the Property
2037C 83	Heirs of Petit Frere	1 vacant derelict house
2037C 84	Priscillia Laurent	Partly vacant, boat stored on part of the property
2037C 85	Anse Canot Property Holdings Limited	Vacant
2037C 101	Gregory Mongroo	Vacant
2037C 102	Fitzroy Ambrose	1 derelict house - occupied
2037C 103	Marie Prospere ½ share Rose Prospere as Administratrix of the Estate of Frederick Wilfred Prospere ½ share	1 vacant derelict structure

PUBLIC CONSULTATIONS AND PARTICIPATION

21. As part of the proposed construction of the communal facility, consultations and information dissemination about the proposed sub-project were undertaken involving the affected people and the community in Dennery. Specific objectives of the public information campaign and consultation were to fully share information about the proposed project, its components and its activities; solicit the community's inputs in the concept and design of the proposed facility and to ensure transparency in all activities related to the relocation of the squatters.

22. Consultations have been ongoing from 2006 with a number of Town Hall meetings. The latest meeting was held on August 30, 2010 at 7:00 p.m. to sensitize the occupants and the community about the Project and its likely impact on their lives. Approximately fifty-three (53) persons attended. On October 6, 2010 the two occupants of the squatting structures reaffirmed verbally that they had no-objection to the relocation of their enterprises in order to allow for the development of the site as proposed by the GOSL. Attached as Annexes are the following documents relating to the consultation held on August 30, 2010.

- 1) Notices
- 2) Press Release
- 3) Costing for Program of Activities and Sign
- 4) List of special invited guests
- 5) List of contact information
- 6) Minutes of Meeting to discuss Special Enforcement Area

23. As part of the sensitization activities, the Village Council and the Parliamentary Representative for the area have been included on discussions relating to the entire redevelopment and resettlement process.

PROCEDURES FOR GRIEVANCES

24. The Community Development Officer (CDO) will provide assistance with dealing with conflict resolution and grievance. The CDO will communicate all disputes and grievances to the PCU immediately when received. Should a dispute arise, the applicable Laws of Saint Lucia will prevail.

IMPLEMENTATION RESPONSIBLE AGENCIES AND TIMETABLE

25. The MOPD is responsible for the resettlement and compensation to the affected persons as well as for the construction of the new structures at the relocation site. Within the MOPD, the following departments will be in charge of the various aspects of executing these activities as follows:

- The Survey and Mapping Section, MOPD – for acquiring the lands for relocation.
- The Architectural Section, MOPD - for the designs and supervision of the construction of the new structures.
- The Crown Lands Section, MOPD – for the land arrangements.
- The Dennery Village Council – for coordination at the local level and information dissemination.

26. The Cabinet of Ministers is responsible for the approval of the funding for relocation.

27. The Project Coordination Unit will work with the MOPD to ensure the RAP is adequately implemented and will act as liaison for all relevant institutions and agencies responsible for the execution of the RAP. The PCU will also be responsible for informing the World Bank on implementation progress of the Plan.

TIMETABLE

28. Below is a chronological list of procedural steps taken related to the proposed project:

Date	Activity
December 2006	Presentation of Preliminary Draft Designs for the proposed construction by Smith Warner International to the PCU and MOPD
December 2006	Presentation to residents at the Dennery Waterfront
June 16, 2007	Declaration of 'Special Enforcement Area' of the 15,000 square feet land adjacent to the beach in Dennery village.
June 18, 2007	Publication of the Declaration in the Gazette. (attached as Annex).
August 24, 2010	Television Interview concerning Dennery Waterfront
August 30, 2010	Consultations with concerned communities / residents
October 6, 2010	Verbal reaffirmation of State's program to relocate the Unauthorized users of the Dennery Waterfront Lands
December 2010	- Identification of proposed relocation site - Consultations with affected squatters

18 February 2011	Notification of Intention to acquire Relocation Site
28 February 2011	Notification of Intention to acquire the vacant lot for relocation published in the Saint Lucia Government Gazette
16 May 2011 and 23 May 2011	Declaration of land acquisition was published in the Saint Lucia Government Gazette (attached as Annex)
10 June 2011	Compensation to affected landowner
29 June 2011	Site Clearance
30 June 2011	Start of Construction of New Structures
August 19, 2011	Relocation of Squatters

29. An implementation schedule for the new relocation site acquisition is attached in Annex 1.

SOURCES OF FUNDING AND ESTIMATED COST

30. The relocation allowance to be paid to the squatters, and the cost associated with the acquisition of the lands for the proposed relocation site as well as associated administrative and logistical expenses will be covered by the MOPD. The overall cost for relocation of the squatters includes the following:

- a) Land acquisition costs of the vacant lot. The landowner of the lot where the squatters will be relocated has been compensated by the MOPD.
- b) Designs for new structure. The designs have been done by the staff of the MOPD. Therefore the associated cost is zero
- c) Land clearing – This will be done by the Dennery Village Council as part of its maintenance program.
- d) Construction of the units. Estimated cost Eastern Caribbean one hundred and five thousand seven hundred and fifty dollars (XCD105,750.00). The time frame for construction is approximately 4 weeks.
- e) Proposed compensation –XCD1,000.00 total for the two squatters. The cost will be met by the MOPD.

SUPERVISION AND MONITORING

31. The PCU will be responsible for following up and ensuring that all activities are completed as outlined above, prior to the commencement of works. The PCU will ensure that civil works for the Communal and Recreational Facility will not commence until the squatters have been relocated satisfactorily to the new site, and according to this RAP. Minutes will be kept for all meetings held and will be sent to all parties. The Bank and all other agencies will be informed by email immediately following the meetings.

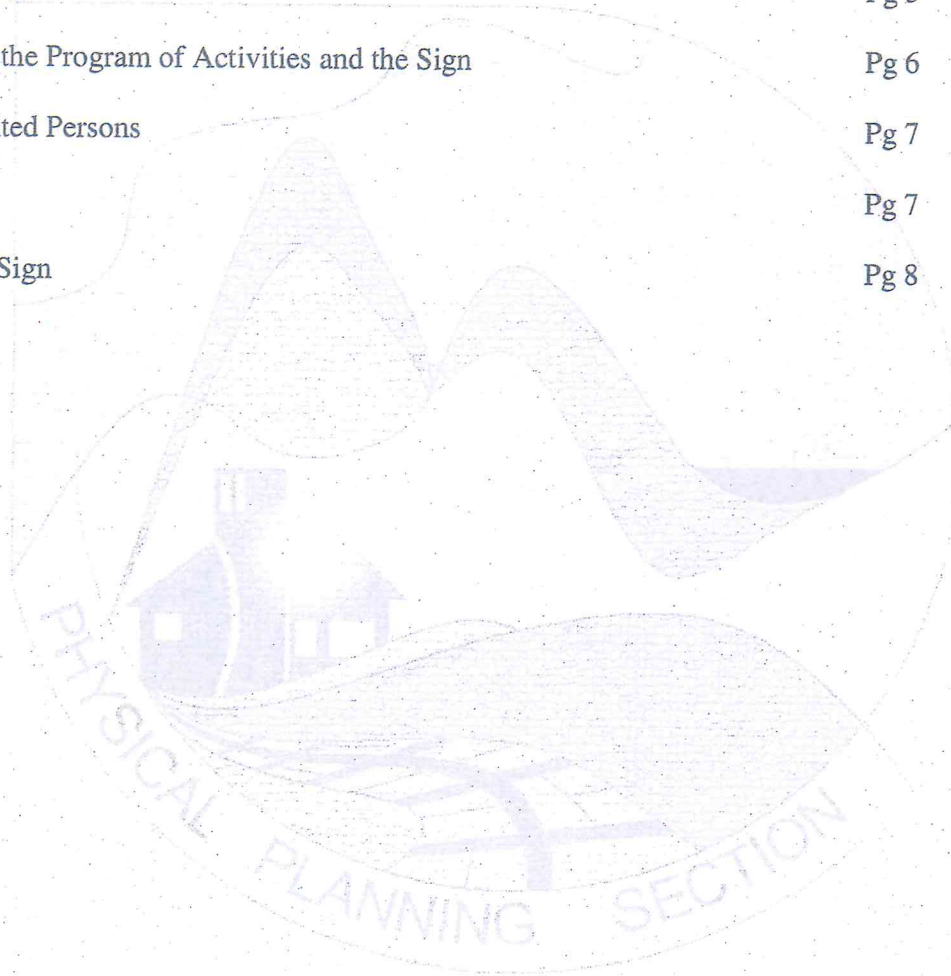
32. In addition, the PCU will monitor and ensure that relocation allowance payments are paid to the affected persons and that compensation is made to the landowner(s) for the acquired site where the squatters will be relocated.

Annex 1: Implementation Schedule for New Relocation Site Acquisition

Nr	Tasks	Sep 10	Oct 10	Nov 10	Dec 10	Apr 11	May 11	Jun 11	July 11	Aug 11	Remarks /Responsible Agency
1	Procedures to identify Project site										Completed
2	Interviews with squatters on the site	X									Completed
3	Identify site for relocation of squatters	X									Completed
4	Notification of Intension to acquire site for relocation			X							Completed
5	Design new structures					X					Completed
6	Declaration of acquisition of relocation site						X				Completed
7	Site Preparation							X			June 29, 2011 Architectural Section
8	Structures to be Constructed								X		Practically Completed
9	Relocation									X	To be Completed by August 16, 2011 Crown Lands

Contents

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PROGRAM OF ACTIVITIES

NOTICE OF MEETING

Page A – NOTICE

This notice flyer is intended to be distributed at various points, the Police Station in the area, gas station, Fisheries Complex, Churches, cooperative, main restaurants - *attached*

Logistics:

The notice flyer distribution would have to be done from the 23rd to the 27th August, 2010. Distribution will be done by Mr. E. Daniel, in-house officer.

The announcement of the meeting will be done through the following:
Radio -Jook Bois, Television –HTS/ Community Dairy, Loud Speaker -Town Crier.

Page B – NOTICE

This notice is to be scrolled across the screen on Choice TV, Cable and Wireless, Chanel 39. - *attached*

SIGN

Find attached the invoice from ExelSIGN in the amount of \$3,600.00 for the installation of 3 sign boards on the site in the areas to be identified by Physical Planning Section. - *attached*

MEETING

The public meeting is tentatively scheduled for Monday 30th August, 2010 at 7:00 pm. at the Multipurpose Centre in Dennery. - *date confirmed*

Technical Staff would put on a power point presentation, address the gathering and answer questions. - *prepared by P. Leon*

Technical Staff to print out the application requirements for developments- flyers for distribution printed by *Ms. Servin*

Technical Staff head table to include: Mr. David Desir, as moderator, Mr. Cosmos Louis, Ms. Liza Victor. Seated also in the hall would be Ms. Karen Augustin and any other staff members.

Logistics:

Securing the use of the multipurpose centre

Securing the placement of the chairs and other furniture

Ensuring the return of the furniture

Cleaning the area after the meeting

Providing snacks for approximately 150 persons:

Caterer from Dennery

Providing transportation for staff to and from the meeting hall (all officers except Ms. Victor are from Castries)

PRESS RELEASE

To be placed on the television, radio and newspapers. – *attached*

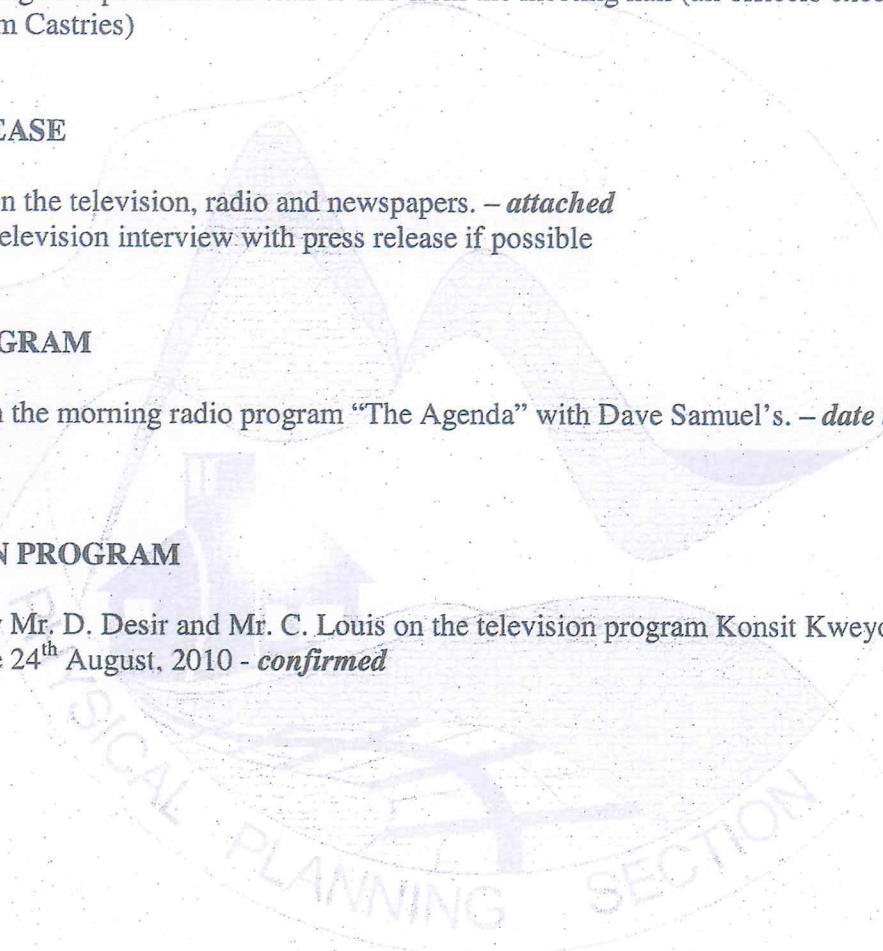
Short television interview with press release if possible

RADIO PROGRAM

Discussions on the morning radio program “The Agenda” with Dave Samuel’s. – *date to be determined*

TELEVISION PROGRAM

Discussions by Mr. D. Desir and Mr. C. Louis on the television program Konsit Kweyol with Michael Gaspard on the 24th August, 2010 - *confirmed*



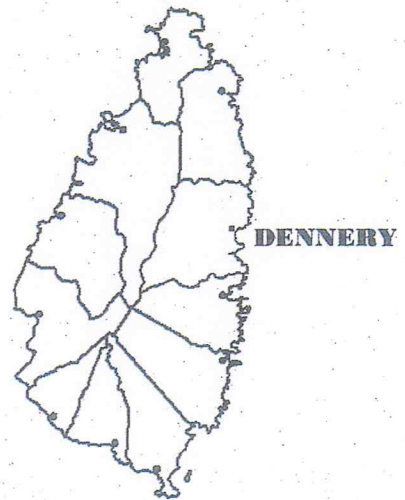
NOTICE

The Ministry of Physical Development and the Environment wishes to remind the residents of Dennery and its environs that the *Dennery Waterfront Area* has been declared a **Special Enforcement Area** under the Physical Planning and Development Act No. 29 of 2001.

Persons are advised to desist from carrying out any unauthorized developments and other activities within this area. Any structure erected in the area will be demolished, at the expense of the developer.

All interested persons are invited to attend a meeting on Monday 30th August 2010 at 7:00 p.m. at the Dennery Multi Purpose Centre to discuss the Dennery Waterfront Area (*Special Enforcement Area*) and other issues relating to planning and development.

Chief Physical Planner
Ministry of Physical Development and the Environment



NOTICE

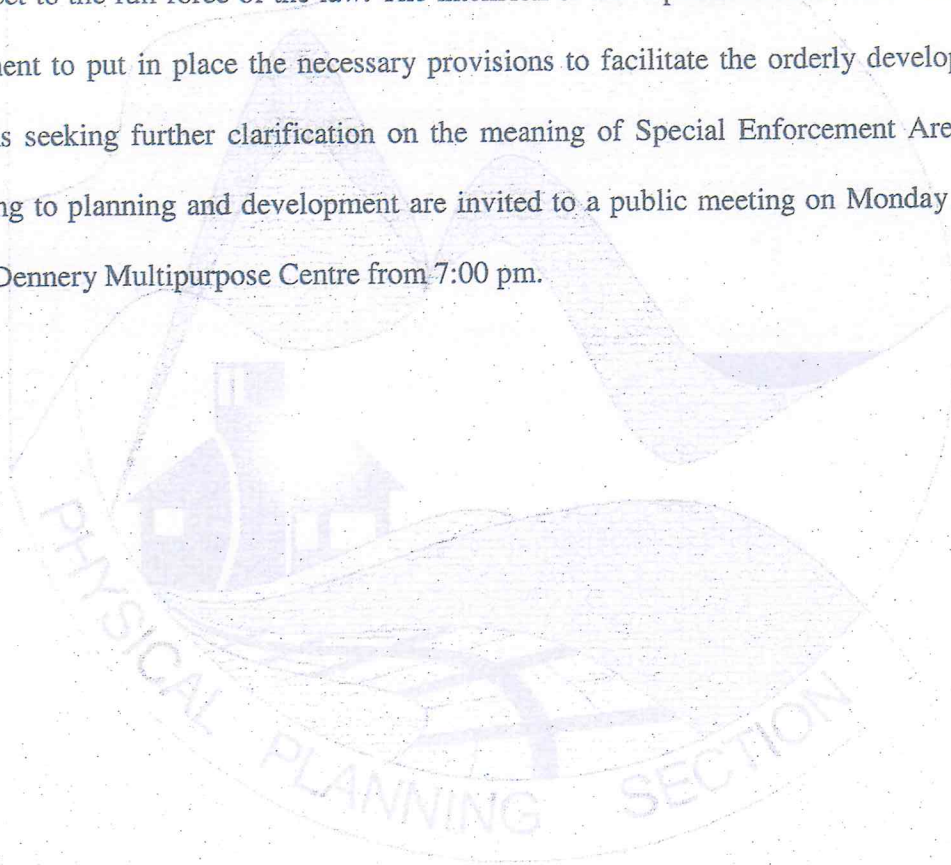
The Public is invited to a meeting on *Monday 30th August 2010* at 7:00 p.m. venue: **Dennery Multipurpose Centre**, topic: **Dennery Waterfront Special Enforcement Area**.



B

PRESS RELEASE

The Physical Planning Section of the Ministry of Physical Development and the Environment cautions the public that the Dennery Waterfront is designated a Special Enforcement Area under the Physical Planning and Development Act No. 29 of 2001. This means that the carrying out of any unauthorized developments or activities in this area is not permitted. Anyone undertaking any kind of development will be subject to the full force of the law. The intension of this Special Enforcement Area is to allow the government to put in place the necessary provisions to facilitate the orderly development of the area. Persons seeking further clarification on the meaning of Special Enforcement Areas and other issues relating to planning and development are invited to a public meeting on Monday 30th August, 2010 at the Dennery Multipurpose Centre from 7:00 pm.



COSTING FOR THE PROGRAM OF ACTIVITIES AND THE SIGNS

Notice of Meeting

1.	On HTS: Community Dairy: \$50.00 per spot to be aired 26 th and 27 th August	\$100.00
2.	By Town Crier \$150.00 for the period 4 - 6 pm within Dennery	
	Village only/day to be aired 28 th and 29 th August	\$300.00
3.	On Choice TV \$20.00/day to be aired 27 th and 28 th August	\$40.00
4.	Jook Bois \$50.00 per day to be aired 27 th and 30 th August	\$100.00
	Sub total	\$550.00

Meeting

1.	Use of the Multipurpose Centre	
	Placement of the chairs and other furniture	
	Ensuring the return of the furniture	
	Cleaning of the multipurpose centre after the meeting	\$150.00
2.	Transportation of chairs	\$160.00
3.	Rental of the chairs and other furniture @\$2.00/chair for 150pers.	\$300.00
4.	Providing snacks for approximately 150 persons @\$5.00/person	\$750.00
	Caterer from Dennery	
	Public Announcement System	\$300.00
5.	Providing transportation for staff to and from the meeting hall (all officers except Ms. Victor would be from Castries) - agreed to by PS. facilitated by Sam, office driver	
	Sub total	\$1,660.00

Sign Board

3 sign boards	\$3,600.00	
	Sub total	\$3,600.00
	TOTAL	\$5,810.00

Special Invited Persons

Parliamentary Representative

Minister of Physical Development

Permanent Secretary of Physical Development

Deputy Permanent Secretary of Physical Development

Commissioner of Crown Lands

Catholic Church as a major land holder in the area

National Development Corporation as a major land holder in the area

Village Council, Village Clerk

Fishermen's Cooperative

Police/Fire Station – inform of mass gathering

Contacts

Dennery Village Council 453-4010, fax: 453-2222

Chairman: Benson Emile 468-3981 @ Treasure Department

Town Crier: MaJack 384-8031/715-4881

Dennery Multipurpose Centre 453-4158

Caterer: Ms. Felix 453-4470

Edisson Flavien: PA system 721-2459/453-4031

GOVERNMENT OF SAINT LUCIA

Ministry of Physical Development and the Environment

FROM : Chief Physical Planning Officer

TO : Project Coordinator, Project Coordinating Unit

THRU : Permanent Secretary

DATE : 20 August 2010

Subject : Signage and Public Awareness Program for Dennergy Waterfront Area

Please find enclosed the tentative arrangements for the placement of the Special Enforcement Area Signs along the Dennergy Waterfront and the Schedule for the Public Awareness Program for the area.

The costing for the program and sign are on page 6 of the attached. Financial and other arrangements are to be finalized this week so that the distribution of the flyers can start on the 23rd August, 2010.

.....
*Marion Francis-Henry
Chief Physical Planning Officer*

Meeting to discuss Public Relations Programme for Dennery Waterfront Area as a **Special Enforcement Area**, held on Wednesday 11th August 2010 at 3:00 p.m.

Present

Ms. Karen Augustin	-	Deputy Chief Physical Planner
Mr. Cosmos Louis	-	Planning Officer
Mr. David Desir	-	Planning Officer
Ms. Liza Victor	-	Development Control Officer
Ms. Lucella Joseph	-	Recording Secretary

The Public Relations Programme is divided into two (2) events a televised programme and a public meeting.

NTN Programme – Nation Beat

- Mr. Desir to contact the Programme Manager, Government Information Service for the hosting of the *Nation Beat Programme* to be held tentatively on Friday 20th August 2010. Mr. Desir to act as moderator.

NTN Programme – Konsit Kweyol

- Mr. Desir to get in touch with Mr. Michael Gaspard to set a tentative date for the programme on Wednesday 25th August 2010.

Dennery Town Hall/Community Centre

- Mr. Louis to liaise with Ms. Cheryl Mathurin from PCU and seek advice on arrangements for Town Hall meeting. Ms. Mathurin to be invited to the meeting.
- If Ms. Mathurin cannot assist then Mr. Louis to find out information from the Dennery Village Council as to the seating arrangements, costing etc. for the use of the Community Centre.
- Mr. Louis to verify the name of the Centre i.e. Dennery Town Hall or Dennery Community Centre.
- Meeting to be held tentatively on 23rd August 2010 at 7:00 p.m.
- Miss Augustin to discuss transportation provisions for Staff with the Permanent Secretary, Ministry of Physical Development and The Environment.
- Arrangements to be made for refreshments for Staff. Mr. Louis to make arrangements preferably from the Dennery area. Provide costing of refreshments.
- Mr. Louis produced the wording for the NOTICE. Ms. Joseph to re-arrange NOTICE for CHOICE TV (twenty (20) to twenty five (25) words at a cost of twenty dollars (\$20.00) a day, and for a Flier to inform the residents of the Meeting.

Dennery Town Hall/Community Centre

Participants:

Mr. Louis, Mr. Desir, Ms. Victor and Mr. Daniel

Introduction:

- Public to be informed of the role of the Physical Planning Section.
- Public to be informed of the role of the Development Control Authority.
- Public to be informed of the provisions of the Physical Planning and Development Act.
- Public to be informed of planning permission in accordance with the Physical Planning and Development Act.
- Public to be informed about Unauthorized Developments and Dennery as a **Special Enforcement Area** and intended use of land.
- Public to be informed that the DCA is available for advice on all types of applications.
- Public to be informed of the different types of applications and the requirements; GIS Staff Mr. Leon and Ms. Epiphane to assist in Power Point presentation of the checklist requirements for submission of applications.

Notice of Meeting:

- Request from Mrs. Servin – to prepare information handouts for distribution; how many sets of flyers required to be defined; costing required for flyers.
- Flyers to be given to Building Officer for Dennery; Mr. Daniel for distribution, the Village Council, The Church and the Fisheries Complex etc.
- Ms. Victor to obtain costing for Town Crier
- Ms. Victor will liaise with *Jook Bois* on Hot FM – 105.3 FM to arrange an advertisement for the upcoming Community meeting.
- Request to be made from H.T.S. for Notice of Meeting on Community Notice Board.

Signs:

- Cost of three (3), two (2) sided signs, 4' x 6' on a particular plastic approximately \$3,500.00. Ms. Victor to verify price.